



Cedar/Jones Early Childhood Iowa

Board Meeting

Thursday, January 19th, 2017, 10:30 a.m.

Olin Consolidated School, Olin

Members Present: Lisa Kepford, David Lorenzen, Jamie Nelson, Deb Schultz, Deb Schwitzer, Jean Sullivan, Steve Williams, and Donna Young.

Members Absent: Joan Blundall, Molly Crowley, Teri Jo Griebat, Erik Stegmann, Stephen Steff, and Heather Weers.

Others Present: Julie Orris and Dionne Daedlow, ISU Extension; Melissa Tucker and Amanda McKee, Lutheran Services in Iowa; and Sherri Hunt, Cedar/Jones ECI Director.

- I. **Call Meeting to Order** – Board Chairperson David Lorenzen called the meeting to order at 10:45 a.m. Quorum was achieved with 8 out of 14 members present.
- II. **Introductions** – Introductions were made by all Board members and guests.
- III. **Public Comments** – Dionne Daedlow shared with the Board Calendar/Planners created and funded by Cedar County Community Partnership for Protecting Children.
- IV. **Meeting Minutes** – Steve Williams made a motion, seconded by Jean Sullivan **to approve the ECI Board meeting minutes from the December 15th, 2016 Board Meeting.** All approved. Motion carried.
- V. **FY17 Financials** – Deb Schultz made a motion, seconded by Jamie Nelson **to approve the FY17 ECI Financials as presented.** All approved. Motion carried.
- VI. **Maternal Health Presentation** – This presentation has been rescheduled to the February Board meeting due to the late start of the meeting because of inclement weather conditions.
- VII. **Review of Quarterly Program Reports** – Sherri shared with the Board Quarterly Program Reports in a summary format for all contracted services through December 31st, 2016. Donna Young made a motion, seconded by Lisa Kepford **to accept the FY16 Quarterly Program Reports with performance measures through December 31st, 2016 as presented.** All approved. Motion carried.
- VIII. **FY17 Budget Cuts/Contract Amendments** – Because of decreased revenue projections and budget cuts at a State level, it is anticipated that all ECI areas will receive up to a 5% decrease in their fourth quarter payments. This figure equates to decreasing the Cedar/Jones ECI FY17 budget by approximately \$15,000. Sherri inquired with all funded programs regarding ways to reduce budgets and approximate \$\$ amounts that could be expended from their current budgets. She shared written responses from all contractors with Board members. Based upon feedback received and thorough discussion of the least

impactful areas to cut expenses, Lisa Kepford made a motion, seconded by Jean Sullivan **to amend FY17 contracts and to decrease the Jones County Child Care Nurse Consultant by \$1,000, to decrease the Child Care Resource Coordinator by \$1,700, to decrease the Quality Child Care Improvement Initiative by \$6,500, and to eliminate the \$6,052 I-Smile Program Expansion initiative in Cedar County. These figures combined with current program expansion \$\$ would equate to the projected necessary budget cuts.** All approved. Motion carried.

Sherri will continue to keep the Board informed once she has received final budget reduction figures from the State ECI office.

- IX. Early Childhood Formula Funding** -- Sherri provided the Board with a review of the work being done at a State level regarding the Early Childhood Formula Funding. The State is requesting feedback on various options for revising the formula. Board members were encouraged to review the material shared. Further discussion will occur at the February Cedar/Jones ECI Board meeting with a planned response to the State's request by March 1st, 2017.
- X. Board Professional Development Plan** – Sherri shared with the Board a draft Board Professional Development Plan for 2017. Highlights included ways to continue to keep the Board abreast of happenings with the Statewide Early Childhood system and also with local programming. Deb Schultz made a motion, seconded by Lisa Kepford **to accept the 2017 Board Professional Development Plan as presented.** All approved. Motion carried.
- XI. Review of Public Awareness Plan** – Sherri shared with the Board progress made on the Cedar/Jones ECI Public Awareness Plan. On going progress is being with social media and website outreach as well as participation in local community events and legislative forums. There is work to be done regarding public presentations and newspaper articles/press releases.
- XII. Adjourn** – Steve Williams made a motion **to adjourn the meeting at 12:08 p.m.,** seconded by Jamie Nelson. All approved. Motion adjourned.

Next Executive Committee Meeting:

Wednesday, February 8th, 2017, 8:00 a.m., the Skillet, Mt. Vernon

Board Meeting:

Thursday, February 16th, 2017, 8:30 a.m., Olin Consolidated School, Olin