



Cedar/Jones Early Childhood Iowa

Board Meeting

Thursday, January 21st, 2016, 8:30 a.m.

Olin Consolidated School, Olin

Members Present: Kandice Behnke, Dennis Boedeker, Molly Crowley, Teri Jo Griebat, David Lorenzen, Jamie Nelson, Lesley Puffer, Deb Schultz, Deb Schwitzer, Steve Stepp, Jean Sullivan, Steve Williams, and Donna Young.

Members Absent: Lisa Kepford.

Others Present: Amanda McKee, LSI; Julie Orris and Holly Hall, Jones County Agricultural Extension; Jean Randolph, Kim Ott, and Michelle Canfield, HACAP; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – Board Chairperson Kandice Behnke called the meeting to order at 8:33 a.m. Quorum was achieved with 13 out of 14 members present.
- II. **Public Comment** – No comments were made.
- III. **Change in date of March ECI Board Meeting** – The March Board Meeting will be moved to Wednesday, March 23rd, 2016 with same time and location.
- IV. **Meeting Minutes** – Teri Jo Griebat made a motion, seconded by Jamie Nelson to **approve the ECI Board meeting minutes from the December 17th, 2015 Board Meeting**. All approved. Motion carried.
- V. **FY16 Financials** – Sherri reviewed YTD FY16 Financials with the Board and potentially unallocated funds for FY16. David Lorenzen made a motion, seconded by Deb Schultz to **accept the FY16 ECI Financials as presented**. All approved. Motion carried.
- VI. **Quarterly Program Reports** – Sherri reviewed Quarterly Program and Financial Reports for the CART Program, the Cedar and Jones County Nurse Consultants, the Child Care Resource Coordinator, the I-Smile Program, the Home Visitation Programs, and the Preschool Scholarship Program. Concerns were noted related to the Cedar County CCNC Program lagging considerably in program outcomes. The State Child Care Nurse Consultant will be consulted for future program and goal planning.

The Board also discussed Preschool Scholarships and was concerned if any of the denied children were having financial struggles with making preschool payments. Sherri will look into this issue with preschool programs. No other concerns were noted. Donna made a motion, seconded by Molly Crowley to **approve the FY16 Quarterly Program Reports as presented**. All approved. Motion carried.

- VII. 2016 Board Professional Development Plan** – Sherri presented the Board with a draft Board Professional Development Plan. This plan focuses on continuing to educate the Board on the programs funded through ECI, issues within the State Early Childhood system and the State ECI Board, and on issues, services, and research in early childhood. Sherri also noted that herself and Kandi Behnke would be having a conference call with Shanell Wagler from the State ECI office and asking for feedback and input on the plan. Jamie Nelson made a motion, seconded by Lesley Puffer **to approve the 2016 Board Professional Development Plan as presented.** All approved. Motion carried.
- VIII. Cedar County Community Foundation Grant Application** – Deb Schultz made a motion, seconded by Jean Sullivan **to apply for Cedar County Community Foundation grant funds to continue to support and implement the Dolly Parton Imagination Library in Cedar County.** All approved. Motion carried.
- IX. Public Awareness/Activities Planned** – Sherri reviewed the Public Awareness Plan for progress with the Board. Currently public presentations are being planned for ACES, Lemonade for Life, and Connections Matter. She is also continuing efforts with social media, newspaper articles, utilization of the website, and participation in community events. Sherri also noted that the Early Childhood Book Drive would be held in February.
- X. State ECI Board Meeting** – Sherri shared with the Board a summary sheet of the Early Childhood Iowa State Board meeting held on January 9th, 2016. Items noted included release of the State 2015 Annual Report, discussion on Evidence-Based or Promising Model Wavier Process for Home Visitation Programs, adoption of the State ECI Strategic Plan, updates on the area Levels of Excellence progress, updates on Legislative issues, and an update on the Department of Human Services Child Care Reauthorization.
- XI. Jones County Child Care Nurse Consultant** – Jean Randolph, Child Care Nurse Consultant (CCNC) for Jones County and employee of Hawkeye Area Community Action Program (HACAP), was present to share information with the Board regarding her role as CCNC, what she can do for child care programs, how child health outcomes can be improved, and her role in Iowa’s Quality Rating System.

Adjourn -- Steve Stepp made a motion, seconded by Deb Schwitzer **to adjourn the meeting at 9:42 a.m.** All approved.

Next Executive Committee Meeting: Wednesday, February 10th, 2016, 8:00 a.m.,
The Skillet, Mt. Vernon

Board Meeting: Thursday, February 18th, 2016, 8:30 a.m., Olin CS, Olin