



Cedar/Jones County Early Childhood Iowa

Board Meeting

Thursday, January 24th, 2013, 8:30 a.m.

Olin Consolidated School, Olin

Members present: Paul Frederiksen, Larry Hanon, Jamie Nelson, Mike Owen – via phone, Deb Schultz, Jean Sullivan, and Steve Williams.

Members absent: Kandice Behnke, Shelly Hilton-Cullum, Schelly Odeen, Annette Shipley, and David Oldham.

Others present: Lynette Otten, LSI; Rikki Hetzler, Trinity Muscatine Public Health; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – The meeting was called to order at 8:43 a.m. by Board Chairperson Jean Sullivan. Quorum was established with 7 out of 12 members present including Mike Owen via telephone.
- II. **Approval of Meeting Minutes** – Paul Frederiksen made a motion, seconded by Jamie Nelson **to approve the meeting minutes from January 4th, 2013 as presented.** All approved. Motion carried.
- III. **Acceptance of Resignation of Annette Shipley** – Steve Williams made a motion, seconded by Deb Schultz **to accept the resignation of Annette Shipley from the Cedar/Jones ECI Board effective today with much regret and appreciation for Annette’s contributions to the Board and the ECI area.** All approved. Motion carried. Membership now stands at 11 Cedar/Jones ECI Board members.
- IV. **Cedar/Jones ECI Financials** – No concerns were noted on the financial report presented. Deb Schultz made a motion, seconded by Jamie Nelson **to approve the ECI Financials as presented.** All approved. Motion carried.
- V. **Early Childhood Funding Formula** – Sherri reviewed with the Board an email from the State ECI office requesting response to a survey regarding the work of the Early Childhood Funding Formula Workgroup. The Board reviewed a summary of the group’s work and recommendation, a spreadsheet providing the Early Childhood funding recommendation by ECI area, a spreadsheet of a three year history of Early Childhood funds, and a copy of the survey the Board is being asked to complete.

Following discussion, Larry Hanon made a motion, seconded by Deb Schultz **to support the use of three criteria: total 0-5 population, eligible children for Child Care Assistance, and total 0-5 population at 185% of the federal poverty level, each with nearly equal weighting, for the Early Childhood Funding formula change as written and to support a phased-in approach for the formula change over a three-year timeframe.** All approved. Motion carried.

Board members stated that they felt there had been many changes in FIP programming over the years since this formula was created and this data set may no longer be reflective of meeting the needs of Early Childhood fund distribution.

- VI. **Quarterly Program Reports – Review and Acceptance** – Sherri reviewed Quarterly Program reports with the Board and minutes from the Project Oversight Committee meeting held in January 2013. Paul Frederiksen made a motion, seconded by Deb Schultz **to approve the FY13 2nd Quarter Program reports as presented.** All approved. Motion carried.
- VII. **Cedar County Preschool Scholarship Program** – Cedar County Public Health, manager of the Cedar County Preschool Scholarship Program, is asking to move funds from Tuition line item to the Salary line item to cover additional costs related to managing the program. Part of these additional costs relate to program staff turnover. Larry Hanon made a motion, seconded by Deb Schultz **to approve the line item transfer in the Cedar County Preschool Scholarship Program in the amount of \$600 from Tuition to Salary, maintaining the total budget of \$27,900.00.** It was also noted that this program is anticipating under utilization of funds by over \$10,000.00 due to several reasons. All approved. Motion carried.
- VIII. **I-Smile Program Expansion & Child Care Nurse Consultant – Cedar County** – Rikki Hetzler from Trinity Muscatine Public Health gave a presentation on the two programs highlighting the needs of educating child care providers and children about issues relative to providing high quality child care and dental health needs.

Mike Owen left the meeting via phone at 10:30 a.m. Quorum maintained at 6 out of 11.
- IX. **Board Professional Development Plan** – The Board discussed a draft Professional Development Plan. Suggestions were presented and a final draft will be submitted at next month’s meeting for approval. No action was taken.
- X. **Public Awareness Plan Draft** – Sherri explained that she was currently working on a draft Public Awareness Plan. She has met with program staff and managers to discuss collaborative efforts for promoting services and to get ideas for further developing the Cedar/Jones ECI website, for submitting informational items to local newspapers, and other marketing events. Refer to meeting minutes for further detail. These ideas will be incorporated into the Cedar/Jones ECI Public Awareness Plan and presented to the Board at next month’s meeting for approval.
- XI. **Public Comment** – no items were noted.
- XII. **Adjourn** – Steve Williams made a motion, seconded by Deb Schultz **to adjourn the meeting.** All approved. Motion carried. Meeting adjourned at 11:06 a.m.

Next Meeting: Thursday, January 24th, 2012, 8:30 a.m. Olin Consolidated School, Olin