



Cedar/Jones Early Childhood Iowa

Board Meeting

Thursday, December 15th, 2016, 8:30 a.m.

Olin Consolidated School, Olin

Members Present: Joan Blundall, Molly Crowley, Lisa Kepford, David Lorenzen, Jamie Nelson, Deb Schultz, Eric Stegmann, Stephen Stepp, Jean Sullivan, Heather Weers, Steve Williams, and Donna Young.

Members Absent: Teri Jo Griebat and Deb Schwitzer.

Others Present: Sandra Busta and Jean Wade-Nagel, Grant Wood AEA; Julie Orris, ISU Extension; Melissa Tucker, Amanda McKee, Ashley Curtis, and Kathy Sun, Lutheran Services in Iowa; Jenna Lovaas, Jones County Public Health, and Sherri Hunt, Cedar/Jones ECI Director.

A Holiday Breakfast was served to all Board Members and guests.

- I. **Call Meeting to Order** – Board Chairperson David Lorenzen called the meeting to order at 8:42 a.m. Quorum was achieved with 12 out of 14 members present.
- II. **Introductions** – Introductions were made by all Board members and guests.
- III. **Public Comments** – Sherri thanked Lisa Kepford for her assistance in enrolling over 40 children from Cedar County in the Dolly Parton Imagination Library.
- IV. **Meeting Minutes** – Jamie Nelson made a motion, seconded by Lisa Kepford to approve the ECI Board meeting minutes from the November 17th, 2016 Board Meeting. All approved. Motion carried.
- V. **FY17 Financials** – Steven Stepp made a motion, seconded by Donna Young to approve the FY17 ECI Financials as presented. All approved. Motion carried.
- VI. **Child Care Alliance Response Team (CART) Presentation** – Sandra Busta from Grant Wood AEA presented to the Board on the Child Care Alliance Response Team Program. She provided the Board with an overview of the Positive Behavioral Intervention Services Coach Train Coach Model she is utilizing with childcare and preschool providers, the programs that she is currently working with, and the individual trainings that she is conducting for child care providers for training credit.
- VII. **Review of Community Wide Indicator Data** – Sherri provided the Board with a completed set of Community Wide Indicator Data for the Cedar/Jones ECI area and noted areas of concern where data is trending in a negative direction. The Board also discussed options for tracking Early Access data. Sherri will work with Jeanie Wade-Nagel from Grant Wood AEA to obtain this data. Deb Schultz made a motion, seconded by Joan Blundall to accept the Community Wide Indicator Data for the Cedar/Jones ECI area as presented. All approved. Motion carried.

- VIII. 2017 Committees & Contractor Assignments – Acceptance of** – Sherri presented the Board with a list of committee and contractor assignments for 2017. She encouraged Board members not noted on the list to consider a program or committee that may be of interest to them. She would be contacting Board members for additional assignments in areas of need. Lisa Kepford made a motion, seconded by Donna Young **to approve 2017 Committee and Contractor Assignments as presented.** All approved. Motion carried.
- IX. Review of Board and Community Evaluation** – Sherri shared with the Board results from the Board and Community Evaluations conducted during November and December. Receiving reports on finances/budgets/product/program performance and other important matters continues to remain a strong attribute, while having the necessary skills, stakeholders, and diversity represented on the Board remains a concern.
- Community members also feel the Board is strongest on receiving the appropriate reports and weakest with Board representation.
- Board members discussed on ways to increase diversity amongst Board members and recruit another parent representative for Board membership.
- X. State ECI Director Meeting Update** – Sherri shared with the Board an overview of the State ECI Board Meeting. Items discussed included DAISY and items being worked on with Family Support, an update on the ECI Designation Timeline and Processes, and an update from the State Core Services Committee.
- XI. Adjourn** – Steve Williams made a motion **to adjourn the meeting at 9:53 a.m.,** seconded by Jamie Nelson. All approved. Motion adjourned.

Next Executive Committee Meeting:

Wednesday, January 13th, 2017, 8:00 a.m., the Skillet, Mt. Vernon

Board Meeting:

Thursday, January 19th, 2017, 8:30 a.m., Olin Consolidated School, Olin