



## *Cedar/Jones Early Childhood Iowa*

### *Board Meeting*

*Thursday, December 17th, 8:30 a.m.*

*Olin Consolidated School, Olin*

**Members Present:** Kandice Behnke, Molly Crowley, Teri Jo Griebat, Lisa Kepford, David Lorenzen, Jamie Nelson, Deb Schultz, Deb Schwitzer, Steve Stepp, Jean Sullivan, Steve Williams, and Donna Young.

**Members Absent:** Dennis Boedeker and Lesley Puffer.

**Others Present:** Amanda McKee, Melissa Tucker, Amy Ryan, Whitney Ryan, and Morgan Hennessey, LSI; Amanda N., HV Program Participant; Julie Orris, Jones County Agricultural Extension; Jean Randolph, HACAP; Dionne Daedlow, Cedar County Extension; and Sherri Hunt, ECI Director.

### **Holiday Breakfast and gathering**

- I. **Call Meeting to Order** – Board Chairperson Kandice Behnke called the meeting to order at 8:41 a.m. Quorum was achieved with 12 out of 14 members present.
- II. **Approval of Meeting Minutes** – Deb Schwitzer made a motion, seconded by Molly Crowley to **approve the ECI Board meeting minutes from November 19th, 2015 Board Meeting**. All approved. Motion carried.
- III. **FY16 Financials** – Jean Sullivan made a motion, seconded by Jamie Nelson **to accept the FY16 ECI Financials as presented**. All approved. Motion carried.
- IV. **LSI Home Visitation – Update and Training Request** – Sherri told the Board that new Family Support Worker Morgan Hennessey has started with Lutheran Services in Iowa. She was introduced to the Board. LSI is requesting approval for out of state travel for Morgan to attend the Parents As Teachers (PAT) training in Kansas City in March 2016. Per Board policy requiring out of state travel approval, Teri Jo Griebat made a motion, seconded by Donna Young **to approve out of state travel for Morgan Hennessey in March 2016 to attend PAT training in Missouri**. All approved. Motion carried. Amanda McKee from LSI also shared Family Support Worker caseloads, weightings, and waiting list information. LSI has funds in the FY16 budget for current training needs.
- V. **Review Board Evaluation/Ideas for Board Professional Development Plan** – Sherri shared the results of the Board Evaluation with the Board. There was only slight movement on considerations between 2016 and 2015. All categories shifted less than 4 tenths of a point. Sherri reported that she felt these were very positive results particularly given the addition of four new Board members since June 1<sup>st</sup>, 2015. Members

noted the need for additional information from local early childhood partners to enhance their understanding of the early childhood system. The Board discussed possible ways to obtain such information and Sherri will provide a draft Board Professional Development Plan to review at next month's Board meeting. She and Kandice Behnke will also solicit assistance from the State ECI Technical Assistance Team in developing a plan.

Steven Stepp and Lisa Kepford left the meeting at 9:30 a.m. Quorum maintained with 10 out of 14 members present.

**VI. State ECI Directors' Meeting** – Sherri reviewed items from the December 9<sup>th</sup>, 2015 State ECI Directors' Meeting. Items on the agenda included the ECI Purpose group and a summary of recommendations for legislative change, encouraged participation in the ECI Steering Committee, a revised State ECI draft Strategic Plan, and the reviewing of ECI State performance measures.

**VII. Community Wide Indicators** – Sherri updated the Board regarding Community Wide Indicator discussion from last month's Board meeting. Sherri received clarification that WIC data is representative of all eligible mothers registered according to their county address and not reflective of where they are receiving services.

Sherri also clarified that “% of children screened for high lead levels” could be above 100% for any given year. This percentage is calculated by dividing the number of children screen in a year by the number of births in a year. Data reflecting 100% children screened means more children were screened in a given year than were born that same year.

Sherri is still working to obtain more accurate data regarding children entering kindergarten with preschool experience and Early Access participation data.

**VIII. 2016 Committees Approval** – Sherri presented the Board with committee information from the previous years. She asked Board members to reaffirm their participation on a particular committee and their representation to a particular contract/program. Steve Williams made a motion **to accept the committee representations as discussed for 2016**, seconded by David Lorenzen. All approved. Motion carried.

**IX. LSI Home Visitation Presentation** – Amanda McKee started the LSI Home Visitation Program presentation by sharing an overview with the Board regarding the Healthy Families America Initiative and Parents As Teachers Program. Melissa Tucker then introduced all current LSI staff and provided specific county information regarding services. Whitney Ryan then introduced family participant Amanda N. who was present with her child. Amanda talked about her experience in the home visitation program and Whitney gave an overview of what a typical visit looked like.

**X. Public Comment** – No public comments were made. Sherri did note that the Public Comment item should possibly be moved to the beginning of the agenda. Change will be noted on next month's agenda.

**XI. Adjourn** -- Deb Schultz made a motion, seconded by Jamie Nelson **to adjourn the meeting at 9:54 a.m.** All approved.

**Next Executive Committee Meeting:** Wednesday, January 13<sup>th</sup>, 2016, 8:00 a.m.,  
The Skillet, Mt.Vernon

**Board Meeting:** Thursday, January 21<sup>st</sup>, 2016, 8:30 a.m., Olin CS, Olin