



## *Cedar/Jones Early Childhood Iowa*

### *Board Meeting*

*Thursday, December 18th, 2014, 8:30 a.m.*

*Olin Consolidated School, Olin*

**Members Present:** Kandice Behnke, Paul Frederiksen, Teri Jo Griebat, Jamie Nelson, Lesley Puffer, Jean Sullivan, and Steve Williams.

**Members Absent:** Dennis Boedeker, Deb Schultz, and Donna Young.

**Others Present:** Melissa Tucker, and Stephanie Snyder, LSI; Julie Orris, Jones County Agricultural Extension; Dionne Daedlow, Cedar County Extension; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – Board Chairperson Kandice Behnke called the meeting to order at 8:33 a.m. with quorum achieved with 7 out of 10 members present.
- II. **Approval of Meeting Minutes** – Paul Frederiksen made a motion, seconded by Jamie Nelson **to approve the ECI Board meeting minutes from November 20<sup>th</sup>, 2014 Board Meeting as presented.** All approved. Motion carried.
- III. **FY15 Financials** – Steve Williams made a motion, seconded by Jamie Nelson **to accept the FY15 ECI Financials as presented.** All approved. Motion carried.
- IV. **Preschool Scholarship Update** – Sherri gave the Board an update on the Preschool Scholarship Programs in both Cedar and Jones counties.

Cedar County currently is estimating be overspent by approximately \$3,600 by the end of this fiscal year. They have had an influx of children needing scholarships and didn't realize that approving these children would put them over budget. The situation will continue to be monitored closely. Currently one four year is on the waiting list. No word yet on State Child Care Assistance in the Durant Preschool.

In Jones County, it is anticipated that this program will nearly 100% spent by the end of the fiscal year. Currently three 3 year olds are on the waiting list.

- V. **LSI Home Visitation Program Update** – Sherri reported to the Board that she had a conference call with Stephanie, Nancy Krause, and Melissa regarding the LSI program in Cedar and Jones counties. PAT Training is planned for new hired Jenna Brokaw and HFA training for Amy Ryan and Whitney Ryan in January. No additional Family Support Workers have been hired. Also discussed were staff levels and case loads, RedCap and mid-year reporting, seeking additional funding sources, technology/data usage, and Melissa's transition to Cedar/Jones.

Stephanie Snyder was present and asked the Board to approve out of State travel for Jenna Brokaw to attend PAT Training in St. Louis in January. Funds are available in their current budget, but out of State travel requires Board approval per Cedar/Jones C policy. Paul Frederiksen made a motion, seconded by Teri Jo Griebat **to allow out of State travel to St. Louis for Jenna Brokaw to attend PAT 0-3 Training in January 2015.** All approved. Motion carried.

- VI. **Directors' and Officers' Liability Insurance** – Sherri reported to the Board that the 3 term of the current D&O Liability Insurance Policy is up for renewal. Steve Williams made a motion, seconded by Paul Frederiksen **to seek additional bids for D&O Liability Insurance in addition to the quote received from Farm Bureau in Anamosa.** All approved. Motion carried.
- VII. **Levels of Excellence Portfolio** – Sherri presented to the Board the Cedar/Jones ECI Levels of Excellence (LOE) Portfolio for submission to the State ECI office for review. Jamie Nelson made a motion, seconded by Lesley Puffer **to submit the Cedar/Jones ECI LOE Portfolio as presented for the time period July 1<sup>st</sup>, 2012 through December 31<sup>st</sup>, 2014.** All approved. Motion carried.
- VIII. **Levels of Excellence Site Review** – Sherri shared with the Board a draft agenda for the LOE Review. This would include a community partner meeting, a Board meeting, and a file review. After discussion, the Board agreed to hold a short Board meeting as scheduled on Thursday, February 19<sup>th</sup>, 2015 and request the LOE Review following the Board meeting at 9:30 a.m. to be held at the Olin Consolidated School. Sherri will confirm with the State ECI office and send invitations to community partners.
- IX. **Early Childhood Day on the Hill** – Sherri told the Board that the Annual Early Childhood Day on the Hill is scheduled for Thursday, March 5<sup>th</sup>, 2015. She encouraged Board members to attend as their availability allowed.
- X. **State Directors' ECI Meeting Update** – Sherri shared with the Board that she had recently attended the State Directors' ECI meeting. Discussed at the meeting was long-term goals/objectives for ECI. State Board members were present to be part of the discussions. Also discussed was the role that ECI plays in the larger State of Iowa Early Childhood system.
- XI. **Public Comment** – No public comment as noted.
- XII. **Adjourn** – Teri Jo Griebat made a motion, seconded by Paul Frederiksen **to adjourn the meeting at 9:32 a.m.** All approved. Meeting adjourned.

**Next Meeting:**

Thursday, January 15<sup>th</sup>, 2015, 8:30 a.m., Olin Consolidated School, Olin

**Executive Committee Meeting:**

Friday, January 9<sup>th</sup>, 2015, 8:00 a.m., The Skillet, Mt. Vernon