



Cedar/Jones County Early Childhood Iowa

Board Meeting

Thursday, February 20th, 2014, 8:30 a.m.

Olin Consolidated School, Olin

Members Present: Kelly Banowetz, Kandice Behnke, Dennis Boedeker, Paul Frederiksen, Teri Jo Griebat, and Jean Sullivan.

Members Absent: Larry Hanon, Jamie Nelson, Lesley Puffer, Deb Schultz, and Steve Williams.

Others Present: Sherri Hunt, ECI Director; Lynette Otten, Audrey Moenck, and Krystie Manson, LSI; Dan Wendler, Midland Elementary; and two family members participating in the LSI Home Visitation Program.

- I. **Call Meeting to Order** - The meeting was called to order at 8:37 a.m. by Board Chair Kandice Behnke with quorum achieved with 6 out of 11 members present. An amended agenda was presented to include a request from the LSI Home Visitation Program to consider a budget amendment for FY14 and an out of state travel request.
- II. **Approval of Meeting Minutes** – Paul Frederiksen made a motion, seconded by Dennis Boedeker **to approve the ECI Board meeting minutes from January 16th, 2014 as presented.** All approved. Motion carried.
- III. **FY14 ECI Financials – Acceptance of** – Jean Sullivan made a motion, seconded by Kelly Banowetz **to accept the ECI FY14 financials as presented.** All approved. Motion carried.
- IV. **Program Presentation – Lutheran Services in Iowa Home Visitation Program – Lynette Otten and Stephanie Snyder with guest families** – Lynette Otten, Audrey Moenck, and Krystie Manson from LSI were present with two families that participate in the LSI Home Visitation Program. LSI staff and the families talked about their experiences with the program, length of enrollment, what a visit involves, benefits of the program, and the difference the program has made to them.
- V. **Review of 2013 Family Support Annual Report** – Sherri presented the Board with the 2013 Family Support Annual Report Review provided by Janet Horras and the State ECI Technical Assistance Team. A few items highlighted in red where additions/corrections Sherri noted in the report. The report was also shared with LSI administration.
- VI. **LSI Home Visitation Program Budget – Amendment Request** – Stephanie Snyder, Program Supervisor with LSI was present to request out of state travel for Family Support Workers to attend PAT training in St. Louis and to request a shift in funds in both the Cedar and Jones Home Visitation budget line items to cover these costs.

Jean Sullivan made a motion, seconded by Teri Jo Griebat **to allow for out of state travel for up to 2 Family Support Workers to attend PAT training in St. Louis.** All approved. Motion carried.

Dennis Boedeker made a motion, seconded by Paul Frederiksen **to approve both the Cedar and Jones Home Visitations FY14 budget amendment requests as presented.** All approved. Motion carried.

- VII. Directors' and Officers' Liability Insurance Renewal** – Paul Frederiksen made a motion, seconded by Jean Sullivan **to approve the \$1,344.00 payment for the D&O Liability Insurance Renewal for the Cedar/Jones ECI Board.** This marks the third year of this policy. A full policy review/renewal will occur next year. All approved. Motion carried.
- VIII. Community Wide Indicators – Review of** – Sherri presented the Board with updated Community Wide Indicator data reflecting the most up to date statistics for the Cedar/Jones ECI area. Sherri noted that she is having trouble getting data from the Dept. of Education about children with preschool experience. No changes were made in the indicators presented but it was noted that information regarding the number of child care providers and preschools in the area including slots and average costs would be interesting to review. Sherri will work to gather data for Board review.
- IX. Director Update** – Sherri updated the Board regarding a rescheduled State ECI Director's meeting that occurred in January. Sherri talked about new Performance Measures for FY15, changes for the new Levels of Excellence cycle starting with portfolios due December 30th, 2014, Day on the Hill review, and the need for a few new policies regarding Cost Allocations and purchasing food with ECI funds.
- X. Public Comment** – No items were noted.
- XI. Adjourn** – Paul Frederiksen made a motion, seconded by Teri Jo Griebat **to adjourn the meeting at 10:05 a.m.** All approved. Motion passed.

Next Meeting:

Thursday, March 27th, 2014, 8:30 a.m., Olin Consolidated School, Olin

Executive Committee Meeting:

Tuesday, March 11th, 2014, 8:00 a.m., the Skillet, Mt. Vernon