



## *Cedar/Jones Early Childhood Iowa*

### *Board Meeting*

*Wednesday, March 23rd, 2016, 8:30 a.m.*

*Olin Consolidated School, Olin*

**Members Present:** Molly Crowley, Teri Jo Griebat, Lisa Kepford, David Lorenzen, Jamie Nelson, Lesley Puffer, Steve Stepp, Jean Sullivan, Steve Williams, and Donna Young.

**Members Absent:** Kandice Behnke, Dennis Boedeker, Deb Schultz, and Deb Schwitzer.

**Others Present:** Melissa Tucker and Amanda McKee, LSI; Julie Orris, Jones County Agricultural Extension; Dan Wendler, Midland CSD; Jamie Walker, Sandra Hill, and Rikki Hetzler, Trinity Muscatine Public Health; Kim Ott, HACAP; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – Board Vice-Chairperson Lesley Puffer called the meeting to order at 8:30 a.m. Quorum was achieved with 10 out of 14 members present.
- II. **Public Comment** – No comments were made.
- III. **Meeting Minutes** – Donna Young made a motion, seconded by Jamie Nelson to **approve the ECI Board meeting minutes from the February 18th, 2016 Board Meeting**. All approved. Motion carried.
- IV. **FY16 Financials** – Steve Williams made a motion, seconded by Lisa Kepford to **accept the FY16 ECI Financials as presented**. All approved. Motion carried.
- V. **I-Smile Program Presentation** – Rikki Hetzler, I-Smile Coordinator for Cedar County gave the Board a presentation on the I-Smile initiative that started in the State of Iowa in 2008. She shared with the Board her processes for visiting preschools and child care programs and how children with dental issues are followed up on to ensure problems are addressed.
- VI. **Child Care Nurse Consultant Presentation** – Sandra Hill, Child Care Nurse Consultant for Cedar County shared with Board that she has been in her role since 2009. She shared with the Board materials used on her visits including QRS tools and satisfaction surveys.
- VII. **Membership Renewal** – Donna Young made a motion, seconded by Jamie Nelson to **approve Board membership renewal for Teri Jo Griebat effective 5/1/16 through 4/30/19 for her second term**. All approved. Motion carried.

Sherri thanked Board member Lesley Puffer for her time on the Board and encouraged her continued participation through an ECI committee. She also noted that Dennis

Boedeker is not wishing to continue his membership for a second term and that Kandice Behnke will be leaving the Board in June as she completes her second term.

- VIII. LSI Home Visitation – Budget Amendment Request** – Amanda McKee with Lutheran Services in Iowa presented the Board with a budget amendment request. She is requesting funds be shifted between the Cedar New Parent HFA Program and the Cedar PAT Program and between the Jones New Parent HFA Program and the Jones PAT Program. She told the Board this is a common occurrence because of the difficulty determining which programming a family will need prior to program entry and during budgeting and where the actual \$\$ for programming will be needed. Steve Williams made a motion, seconded by David Lorenzen **to approve the FY16 LSI Budget Amendment as requested.** All approved. Motion carried.
- IX. Project Oversight Committee Meeting** – Sherri told the Board that Project Oversight Committee members met to review the FY16 Quarterly Program Reports and trend data. They also met with the State Child Care Nurse Consultant to better understand the scope of what nurse consultants do. Finally, the Board discussed processes for FY17 funds. Sherri encouraged more Board participation for this committee and asked Board members for suggestions on new committee members.
- X. FY17 Funding Distribution Process** – Jamie Nelson made a motion, seconded by Teri Job Griebat **to release a request for funds from current contractors for FY17 funds and to provide public notice for consideration of funds, also for FY17 funds on the timeline as proposed.** All approved. Motion carried.
- XI. Connections Matter and ACES Presentations** – Sherri shared with the Board upcoming information on Connections Matter and ACES presentations. Sherri is partnering with Cedar County Extension for Connections Matter and Jones County Extension for the ACES presentation.
- XII. Adjourn** -- Jean Sullivan made a motion, seconded by Molly Crowley **to adjourn the meeting at 9:24 a.m.** All approved. Motion carried.

**Next Executive Committee Meeting:** Wednesday, March 9th, 2016, 8:00 a.m.,  
The Skillet, Mt. Vernon

**Board Meeting:** Wednesday, March 23rd, 2016, 8:30 am.