



Cedar/Jones Early Childhood Iowa

Board Meeting

Thursday, April 16th, 2015, 8:30 a.m.

Olin Consolidated School, Olin

Members Present: Kandice Behnke, Dennis Boedeker, Jamie Nelson, Lesley Puffer, Deb Schultz, Jean Sullivan, and Steve Williams.

Members Absent: Paul Frederiksen, Teri Jo Griebat, and Donna Young.

Others Present: Melissa Tucker, LSI; Julie Orris, Jones County Agricultural Extension; Rikki Hetzler and Sandra Hill, Trinity Muscatine Public Health; Dionne Daedlow, Cedar County Agricultural Extension; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – Board Chairperson Kandice Behnke called the meeting to order at 8:32 a.m. with quorum achieved with 6 out of 10 members present.
- II. **Approval of Meeting Minutes** – Jamie Nelson made a motion, seconded by Lesley Puffer to **approve the ECI Board meeting minutes from March 26th, 2015 Board Meeting as presented.** All approved. Motion carried.
- III. **FY15 Financials** – Dennis Boedeker made a motion, seconded by Steve Williams to **accept the FY15 ECI Financials as presented.** All approved. Motion carried.
- IV. **Cedar County Child Care Nurse Consultant Presentation** – Sandra Hill from Trinity Muscatine Public Health was present to discuss her role as Child Care Nurse Consultant in Cedar County and the services she offers to child care providers. She shared with Board members tools from Iowa's Quality Rating System (QRS) that she utilizes with providers to earn them points in QRS.

Deb Schultz arrived at the meeting at 8:42 a.m. Quorum maintained at 7 out of 10 members present.
- V. **I-Smile Program Expansion Presentation** – Rikki Hetzler, I-Smile Coordinator with Trinity Muscatine Public Health discussed her role in Cedar County. She provides oral education to all children in child care and preschool settings in Cedar County annually. She also provides fluoride varnishes and dental screens to children whose parents have provided consent.
- VI. **LSI Home Visitation Program Update** – Sherri shared with the Board that Family Support Worker serving Jones County resigned effective April 1st, 2015 leaving one open full time position.
- VII. **Quarterly Program Reports Review** – All program reports, both for performance measures and financials, were reviewed. Steve Williams made a motion, seconded by Deb

Schultz **to approve the FY15 3rd Quarter Program Reports as presented.** All approved. Motion carried.

Lesley Puffer left the meeting but re-joined via telephone. Quorum maintained at 7 out of 10 members present.

- VIII. Preschool Scholarship Program Policies/Application** – Sherri shared with the Board Preschool Scholarship Program Policies with recommended changes from the Preschool Scholarship Committee. Changes include the elimination of consideration for children and families to apply for State Child Care Assistance, clarification of required documentation for eligibility, and necessary follow-up for incomplete applications. Sherri is also requesting the release of the FY16 application as preschools programs have been requesting it. Jean Sullivan made a motion, seconded by Steve Williams **to approve the Preschools Scholarship Program Policies with recommended changes and release of the FY16 Preschool Scholarship Application.** All approved. Motion carried.
- IX. Cedar County Preschool Scholarship Program Management** – Sherri updated the Board and shared that no proposals have been received for management of the Cedar County Preschool Scholarship Program for FY16. Cedar County Public wishes to no longer manage the program and Sherri will contact other possible entities for program management consideration.
- X. Cedar/Jones ECI – ECI Muscatine Merger Discussions – Next Steps** – Following direction from last month’s meeting, Sherri shared with the Board a draft letter to send to ECI Muscatine outlining reasons the Cedar/ Jones ECI Board does not wish to pursue the option of merging with ECI Muscatine. Jamie Nelson made a motion, seconded by Deb Schultz **to send the letter to ECI Muscatine and to not pursue merger discussions.** All approved. Motion carried.
- XI. Board Membership** – Sherri shared with the Board an application for membership from David Lorenzen, pastor at First United Church of Christ in Tipton. Pastor Paul Frederiksen recruited David Lorenzen for membership to join the Board.
- Pastor Paul Frederiksen submitted his resignation to the Cedar/Jones ECI Board. His church will be assuming management of the Little Friends Preschool in Tipton and this partnership puts him in conflict with his membership on the ECI Board.
- Dennis Boedeker made a motion, seconded by Deb Schultz **to approve the membership of David Lorenzen for the term June 1st, 2015 through May 31st, 2018 and accept the resignation of Paul Frederiksen effective May 31st, 2015.** All approved. Motion carried.
- XII. FY16 Funding Requests – Overview** – Sherri shared with the Board an overview of funding requests and proposals received for FY16. The Project Oversight has begun to

review the proposals and will be meeting to discuss the proposals and will be prepared to make a funding recommendation to the full Board at their May meeting.

- XIII. By-Laws Review** – Kandi Behnke shared with the Board that the Policy/Procedure Committee reviewed the By-Laws and are recommending no changes be made to the By-Laws at this time. No action was taken.
- XIV. Succession Plan Review** – Sherri shared with the Board an updated Succession Plan. The only changed presented was updated information about a printed purchased in July of 2014.
- XV. Public Comment** – Dionne Daedlow from the Cedar County Community Partnership for Protecting Children shared awareness efforts being made in regard to April being Child Abuse Prevention Month.
- XVI. Adjourn** – Jean Sullivan made a motion, seconded by Deb Schultz **to adjourn the meeting at 10:15 a.m.** All approved. Meeting adjourned.

Next Meeting:

Friday, May 29th, 2015, 9:30 a.m., Olin Consolidated School, Olin

Executive Committee Meeting:

Wednesday, May 13th, 2015, 8:00 a.m., The Skillet, Mt. Vernon