



Cedar/Jones County Early Childhood Iowa

Board Meeting

Thursday, April 18th, 2013, 8:30 a.m.

Olin Consolidated School, Olin

Members Present: Kandice Behnke, Paul Frederiksen, Jamie Nelson, Schelly Odeen, Mike Owen, Lesley Puffer, Deb Schultz, and Jean Sullivan.

Members Absent: Larry Hanon, Shelley Hilton-Cullum, David Oldham, and Steve Williams.

Others Present: Sherri Hunt, ECI Director; Stephanie Snyder and Lynette Otten, LSI.

- I. **Call Meeting to Order** - The meeting was called to order at 8:34 a.m. by Board Chairperson Jean Sullivan. Quorum was established with 7/12 members present. Paul Frederiksen introduced new Board member Lesley Puffer and welcomed her.
- II. **Approval of Meeting Minutes** – Paul Frederiksen made a motion, seconded by Schelly Odeen **to approve the March 28th, 2013 meeting minutes as presented.** All approved. Motion carried.

Kandice Behnke arrived at the meeting at 8:45 a.m. Quorum now at 8/12 members present.

- III. **Cedar/Jones ECI Financials** – Paul Frederiksen made a motion, seconded by Jamie Nelson **to approve the FY13 ECI Financials as presented.** All approved. Motion carried.
- IV. **LSI Home Visitation Programs – Budget Amendments & \$\$ Request** – Sherri presented the Board with two different requests from LSI regarding the Home Visitation Programs in Cedar and Jones counties. The first request is for the purchase of one I-Pad in Cedar County and two I-Pads in Jones County at a cost of \$525.00 each including shipping and a case for a total cost of \$1,575.00. These I-Pads are to support the July 1st, 2013 implementation of the RedCap online data collection system through in-field utilization.

The second request is to allow out of state travel for two family support workers to attend PAT training in St. Louis in June. Current \$\$ are available in the FY13 budget to support this training but out of state travel requires Board approval.

Schelly Odeen made a motion **to approve the financial request for \$1,575 to purchase I-Pads and taking the money from the School Ready Other Program Expansion line item and to allow for out of state travel to attend PAT training for two family support workers.** All approved. Motion carried.

- V. **Preschool Scholarship Program Policies – Approval** – After final review of the Preschool Scholarship Program Policies, Schelly Odeen made a motion, seconded by Mike Owen **to approve the Preschool Scholarship Program policies effective July 1st, 2013.** All approved. Motion carried.
- VI. **Board Membership – Approval of Teri Jo Griebat** – Sherri presented the Board with a membership application from Teri Jo Griebat. Teri is an RN working as the Emergency

Department Manager at Jones Regional Medical Center in Anamosa. She and her husband have 4 children and live on their family farm outside of Mechanicsville. Kandice Behnke made a motion, seconded by Schelly **to approve the Board Membership application for Teri Jo Griebat for the term starting May 1st, 2013 through April 30th, 2016.** All approved. Motion carried.

- VII. **Quarterly Program Reports – Approval** -- Sherri reviewed contractor Quarterly Program and Financial Reports with the Board. No concerns were noted. Kandice Behnke made a motion, seconded by Deb Schultz **to approve the 3rd Quarter Program and Financial Quarter reports as presented.** All approved. Motion carried.
- VIII. **FY14 Funding Plans – Convening Project Oversight Committee** – Mike Owen and Jean Sullivan agreed to continue to serve on the Project Oversight Committee for the next year. Lesley Puffer agreed to join them. Members also suggested Jan Esbeck, Pat Recker, and David Oldham as part of the committee. They will be contacted and Sherri will convene the group to review FY14 funding requests.
- IX. **State Director’s Mtg. Update/Other Director Notes** – Sherri updated the Board regarding her attendance at the last State ECI Director’s meeting in Des Moines. Discussed were cost allocations, projected FY14 funding allocations, the Family Support Data Collection System – Red Cap, and the role of Child Care Nurse Consultants across the state.
- X. **Community Survey Results – Discussion** – Sherri shared with the Board results from the Community Evaluation that was shared with providers and the public for input. The Board discussed the results and determined that next year’s goal was to be more available and accessible to contractors/programs, i.e. participate in on-site reviews, and actively show support for and promotion of funded programs.
- XI. **Crib Distribution – from Love is a Hug in Cedar County** -- Sherri discussed with the Board how to go about re-distributing the cribs from Love is a Hug to providers in Cedar County. Schelly Odeen made a motion, seconded by Kandice Behnke **to make all Cedar County Registered Child Care Home Providers aware of the availability, giving first priority to those participating in a quality initiative and to those whom had not previously received a crib through ECI funds.** All approved. Motion carried.
- XII. **Public Comment** – Lesley Puffer noted that in our ECI Community Plan it referred to no dentists in Cedar County accepting Title 19 coverage for young children. She also noted that Dr. Craig Puffer currently does accept Title coverage for young children on a limited basis. Dr. Puffer’s practice is in Tipton.
- XIII. **Adjourn** – Schelly Odeen made a motion, seconded by Kandice Behnke **to adjourn the meeting at 10:22 a.m.** All approved. Motion carried.

Next Meeting: Thursday, May 16th, 2013, 8:30 a.m. Olin Consolidated School