



Cedar/Jones Early Childhood Iowa

Board Meeting

Thursday, May 19th, 2016, 8:30 a.m.

Olin Consolidated School, Olin

Members Present: Kandice Behnke, Molly Crowley, David Lorenzen, Deb Schultz, Stephen Stepp, Jean Sullivan, Steve Williams, and Donna Young.

Members Absent: Dennis Boedeker, Teri Jo Griebat, Lisa Kepford, Jamie Nelson, and Deb Schwitzer.

Others Present: Amanda McKee and Melissa Tucker, LSI; Julie Orris, Jones County Agricultural Extension; Kim Ott, HACAP; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – Board Chairperson Kandice Behnke called the meeting to order at 8:31 a.m. Quorum was achieved with 8 out of 13 members present.
- II. **Public Comment** – No comments were made.
- III. **Meeting Minutes** – Donna Young made a motion, seconded by Deb Schultz to **approve the ECI Board meeting minutes from the April 21st, 2016 Board Meeting**. All approved. Motion carried.
- IV. **FY16 Financials** – Jean Sullivan made a motion, seconded by Steve Stepp to **accept the FY16 ECI Financials as presented**. All approved. Motion carried.
- V. **New Member Approval & Review of Membership & Board Officers** – Deb Schultz made a motion, seconded by Jean Sullivan to **approve the recommendation from David Lorenzen for Board Membership for Erik Stegemann for the term June 1st, 2016 through May 31st, 2019**. All approved. Motion carried.

Sherri also told the Board that at the May meeting members would need to elect Board officers for FY17. It was requested that Sherri send out an email for nominations to be presented to the Board at the June meeting.

Donna Young also suggested that Joan Blundall be contacted regarding Board Membership. Joan participated on the Project Oversight Committee for FY17 at the recommendation of past member Paul Frederiksen and brought to the group very valuable knowledge and experience as a retired educator. Sherri will contact her for consideration. Sherri reminded the Board that they need to continue to focus recruitment efforts on male Board members in order to meet the requirements for gender balance.

- VI. **Preschool Scholarship Program – Exception to Policy** – Sherri shared with the Board an outline of current programs participating in the Preschool Scholarship Program,

who is their licensing agent, and what quality initiatives they are meeting. There are currently 5 programs with classrooms not meeting required quality initiatives per the Cedar/Jones ECI Preschool Scholarship Program Policies. The Board discussed ways programs could meet or work towards quality initiatives and the implications of removing programs from participation in the Scholarship Program. David Lorenzen made a motion, seconded by Steve Stepp **to allow program participation in the Preschool Scholarship Program for FY17 for Little Friends Preschool, Little Home Learning Center, Little Lion Learning Center, Sacred Heart Preschool 3 year old room, and St. Patrick's 3 year old room.** All approved. Motion carried.

Sherri will continue to work with programs and other community partners to promote the implementation of quality initiatives in these preschools.

- VII. Policies and Procedures – Review of** – After review of the current Policies and Procedures and no recommended changes, Steve Williams made a motion, seconded by Jean Sullivan **to accept the Policies and Procedures as presented with no amendments.** All approved. Motion carried.
- VIII. Fiscal Agent Agreement Renewal** -- David Lorenzen made a motion, seconded by Molly Crowley **to approve the FY17 Fiscal Agent Agreement with the Anamosa Community School District.** All approved. Kandice Behnke abstained. Motion carried.
- IX. Employer of Record Agreement Renewal** – Jean Sullivan made a motion, seconded by Donna Young **to approve the FY17 Employer of Record Agreement with Jones County.** All approved. Deb Schultz abstained. Motion carried.
- X. FY17 ECI Director Proposal** – Kandice Behnke shared with the Board a proposal for the ECI Director that includes a 3% wage increase at 24 hours weekly. Donna Young made a motion, seconded by Molly Crowley **to accept the FY17 ECI Director proposal as presented.** All approved. Motion carried.
- XI. Project Oversight Meeting Updates & FY17 Funding Distribution** – The Project Oversight Committee met on two different occasions with various Board members and community partners participating. Molly Crowley made a motion, seconded by Deb Schultz **to approve the FY17 Allocations as below:**
- **Child Care Alliance Response Team (CART) - \$36,017**
 - **Cedar Child Care Nurse Consultant - \$4,598**
 - **Jones Child Care Nurse Consultant - \$4,598**
 - **Child Care Resource Coordinator - \$20,284.04 – with the exception of Supervisor Salary**
 - **Home Visitation Program: \$148,710**
 - **Preschool Scholarship Program: \$50,500**
 - **Red Ahead Program: \$9,000**

Programs Denied Funding for FY17:

- **Early Head Start in Anamosa**

- **Head Start in Tipton.**

Future funding considerations depending on FY16 carryover:

- **Quality Improvement Project (Child Care Provider Mini Grants)**
- **Durant CSD Shared Visions Preschool Program**
- **North Cedar CSD Preschool Program**

Preschool Programs managed through the Department of Education could be considered for a separate mini grant process different from the Child Care Provider Mini Grants.

All approved. Motion carried. Sherri will prepare a FY17 Budget based on the above recommendations and categorical stipulations.

- XII. Adjourn** -- Donna Young made a motion **to adjourn the meeting at 9:30 a.m.**, seconded by Deb Schultz. All approved. Meeting adjourned.

Next Executive Committee Meeting: Wednesday, June 8th, 2016, 8:00 a.m.,
The Skillet, Mt. Vernon

Board Meeting: Thursday, June 16th, 2016, 8:30 a.m., Olin Consolidated School, Olin