



## *Cedar/Jones Early Childhood Iowa*

### *Board Meeting*

*Thursday, June 18th, 2015, 8:30 a.m.*

*Olin Consolidated School, Olin*

**Members Present:** Kandice Behnke, Teri Jo Griebat, David Lorenzen, Lesley Puffer, Deb Schultz, Jean Sullivan, and Donna Young.

**Members Absent:** Dennis Boedeker, Jamie Nelson, and Steve Williams.

**Others Present:** Melissa Tucker, Nancy Krause, and Amanda McKee, LSI; Julie Orris and Holly Hall, Jones County Agricultural Extension; Deb Switzer; and Sherri Hunt, ECI Director.

- I. **Call Meeting to Order** – Board Chairperson Kandice Behnke called the meeting to order at 8:36 a.m. with quorum achieved with 7 out of 10 members present. Introductions were made by all present.
- II. **Approval of Meeting Minutes** – Teri Jo Griebat made a motion, seconded by Lesley Puffer to **approve the ECI Board meeting minutes from May 29th, 2015 Board Meeting as presented.** All approved. Motion carried.
- III. **FY15 Financials** – Deb Schultz made a motion, seconded by Lesley Puffer **to accept the FY15 ECI Financials as presented.** All approved. Motion carried.
- IV. **Preschool Scholarship Programs** – Donna Young made a motion, seconded by Deb Schultz **to combine the Cedar and Jones County Preschool Scholarship Programs into one and offer a contract to Lutheran Services in Iowa in the amount of \$4,600 to manage the combined Preschool Scholarship Program for FY16.** All approved. Motion carried.
- V. **FY16 Budget** – Teri Jo Griebat made a motion, seconded by Jean Sullivan **to approve the FY16 Cedar/Jones ECI Budget as presented.** All approved. Motion carried. Requests from Little Lion Learning Center, Durant Community School District, and Child Care Resource and Referral for materials to support child care centers and preschools was not included in the budget and will be revisited at the August meeting once actual FY15 carryover figures have been determined.
- VI. **Board Membership – Approval of New Members** – David Lorenzen made a motion, seconded by Donna Young **to approve Board Membership for Lisa Kepford from Tipton for the term July 1<sup>st</sup>, 2015 through June 30<sup>th</sup>, 2018.** All approved. Motion carried.
- VII. **Board Vice-Chair for FY16** – Donna Young made a motion, seconded by Jean Sullivan **to approve Lesley Puffer for Board Vice-Chair, for fiscal year 2016.** All approved with Lesley abstaining. Motion carried.

- VIII. Review Policy/Procedure Manual** – Sherri reported that she has reviewed the Cedar/Jones ECI Board Policy/Procedure Manual and has no recommendations at this time for amendments or additions to the manual. Deb Schultz made a motion, seconded by Teri Jo Griebat **to accept the recommendation of no additions or amendments and the review of the Policy/Procedure Manual as discussed.** All approved. Motion carried.
- IX. Review Public Awareness Plan** – Sherri reviewed the current Public Awareness Plan with the Board. Suggestions for additions included review of the State ECI Board Strategic Plan, sending or presenting at meetings short videos on early childhood issues, and brief Public Service Announcements on Local Access Channels where available. The Board also agreed that it was valuable for programs to do annual presentations at Board meetings. Members stated they would like programs to focus on how people access services and how they find their target audiences, as well as to share personal stories on the impact of the services programs provide.
- X. Public Comment** – None presented.
- XI. Adjourn** – Lesley Puffer made a motion, seconded by Deb Schultz **to adjourn the meeting at 9:24 a.m.** All approved. Meeting adjourned.

**Next Meeting:**

Thursday, August 20th, 2015, 8:30 a.m., Olin Consolidated School, Olin

**Executive Committee Meeting:**

Wednesday, August 12th, 2015, 8:00 a.m., The Skillet, Mt. Vernon