



***Cedar/Jones  
Early Childhood Iowa***

***Board Meeting  
Thursday, August 21st, 2014, 8:30 a.m.  
Olin Consolidated School, Olin***

**Members Present:** Kandice Behnke, Dennis Boedeker, Teri Jo Griebat, Jamie Nelson, Lesley Puffer, Deb Schultz, Jean Sullivan, Steve Williams, and Donna Young

**Members Absent:** Paul Frederiksen and Kelly Banowetz.

**Others Present:** Sherri Hunt, ECI Director; Lynette Otten and Stephanie Snyder, LSI; and Christy Roby-Williams and Rikki Hetzler, Trinity Muscatine Public Health.

- I. Call Meeting to Order** - Board Chair Kandice Behnke called the meeting to order at 8:31 a.m. with quorum achieved with 9 out of 11 members present. All guests and members made introductions.
- II. Approval of Meeting Minutes** – Dennis Boedeker made a motion, seconded by Jamie Nelson **to approve the ECI Board meeting minutes from June 19<sup>th</sup>, 2014 Board Meeting as presented.** All approved. Motion carried.
- III. Year End FY14 ECI Financials – Acceptance of** – Steve Williams made a motion, seconded by Lesley Puffer **to accept the ECI FY14 Financials as presented.** All approved. Motion carried. Sherri noted School Ready funds were 93.5% spent and Early Childhood funds were 99% spent. These amounts represented carryover into FY15 at approximately \$23,000.00.
- IV. Amended FY15 Budget** – Jamie Nelson made a motion, seconded by Dennis Boedeker **to approve the amended FY15 budget as presented.** No significant changes were made from the original budget. Actual carryover was within approximately \$1,000 of estimated carryover. The only changes made from the previous budget were moving allocations between categories as allowable and adjustments based upon categorical carryover.
- V. Preschool Scholarships – Update on State Child Care Assistance** – Sherri shared with the Board difficulties on getting preschool programs approved through the DHS State Child Care Assistance (SCCA) program. Because of difficulties, she is working primarily to get some of the all day/every day programs on board with SCCA. The impact on the Preschool Scholarship Programs for FY15 will not be as great as was hoped for, but progress is being made, even if it is slower than targeted.

- VI. I-Smile FY15 Contract Update & Budget/Contract Approval** – Steve Williams made a motion, seconded by Dennis Boedeker **to approve the FY15 I-Smile Contract at \$47.62 per child for a Oral Health Screening and Fluoride Varnish with the goal of serving 126 during the course of the year.** All approved. Motion carried. Goals for targeting high-risk children with follow up will be discussed during the year for a plan implementation in FY16.
- Lesley Puffer left at 9:31 a.m. Quorum maintained at 8 out of 11 members still present.
- VII. FY14 Annual Report & Program Reports Approval** – Sherri reviewed at FY14 Quarterly Program and Financial Reports with the Board and components on the FY14 Annual Report, including Assurances, the Board Matrix, updates on the Community Plan, and year-end Financials. Jean Sullivan made a motion, seconded by Deb Schultz **to approve the Quarterly Reports and the FY14 Cedar/Jones ECI Annual Report.** All approved. Motion carried.
- VIII. Community Needs Assessment/Long Range Planning** – Sherri updated the Board on plans to convene the Community Needs Assessment/Long Range Planning committee. The committee will make recommendations on how to gather data to re-determine area funding priorities. A Board Retreat is being planned for October. Sherri shared a monkey survey to obtain a date that works for most. The outcome of the survey as well as Statewide Data Indicators, Partner Financial Analysis, and other area needs assessments will be reviewed at the Retreat. Changes to the Community Plan will also be discussed. A new/revised Community Plan will be presented to the Board at their November meeting for approval.
- IX. Board Membership** – Kelly Banowetz has presented her resignation from the Board because of taking on a new job that conflicts with meeting attendance. Teri Jo Griebat made a motion, seconded by Deb Schultz **to accept the resignation of Kelly Banowetz effective August 30<sup>th</sup>, 2014.** All approved. Motion carried.
- X. ECI Book Drive** – Sherri gave the Board a final update on the Book Drive. Over 3500 books were collected and re-distributed to area children. She is finalizing press releases to make the public aware of the success of the drive.
- XI. Public Comment** – Christy Roby-Williams thanked the Board for their support of the I-Smile program and welcomed discussions on possible changes in services for YF16.
- XII. Adjourn** – Dennis Boedeker made a motion, seconded by Deb Schultz **to adjourn the meeting at 10:03 a.m.** All approved. Meeting adjourned.

**Next Meeting:**

Thursday, September 18th, 2014, 8:30 a.m., Olin Consolidated School, Olin

**Executive Committee Meeting:**

Wednesday, September 10th, 2014, 8:00 a.m., the Skillet, Mt. Vernon