



***Cedar/Jones
Early Childhood Iowa***

*Executive Committee Meeting
Friday, January 9th, 2015, 8:00 a.m.
The Skillet, Mt. Vernon*

Present: Kandice Behnke, Paul Frederiksen, Deb Schultz, Jean Sullivan, and Sherri Hunt, ECI Director.

- I. Program Reviews/Mid-Year Reviews/Presentations –**
 - a. Annual Program Reviews will be occurring in January and February. Board members will again be asked to participate.
 - b. The Project Oversight Committee will also be meeting to review Program Performance Measures against targets more in-depth.
 - c. Committees and Board member representatives for programs will also be reviewed at the meeting.
 - d. Program quarterly and financial reports will be reviewed at the meeting.
 - e. Programs presentations will occur during meetings the following next four months.
- II. Release of Board Evaluation from Members & Community –** A monkey survey will be released after the Board meeting to give Board Members an opportunity to do an evaluation on their work as a Board as well as receive input from the community. The Board will also review their Roles and Responsibilities as Board Members and their Statutory Responsibilities as determined from the State Early Childhood Iowa office.
- III. D&O Liability Insurance –** Sherri is working to obtain a quote from Iowa Communities Assurance Pool. Farm Bureau in Anamosa is willing to renew our current policy at \$1,106 annually, down from previously which was \$1,344 annually. These two quotes will be reviewed at the February meeting for contract determination.
- IV. Cedar County Community Foundation –** Sherri attended a Grant Writing Workshop presented by the Cedar County Community Foundation. She will be submitting a grant to support the Dolly Parton Imagination Library in Cedar County and will be requesting a Board match to support the program and grant recommendations.
- V. LOE – Portfolio and Site Review –** Schedule has been set for February 19th, 2015. We will begin with a Board Meeting at regularly scheduled 8:30 a.m. start with LOE Review starting at 9:30 a.m. Community Partner meeting will be held at 11:00 a.m. Sherri will send out invitations.
- VI. Review Director Professional Development Plan –** The Executive Committee reviewed the Director Professional Development Plan for progress. No concerns were noted.

- VII. **Review/Update Public Awareness Plan** – The Board will review the Public Awareness Plan for progress at their Board meeting.
- VIII. **Rainbow Child Care Center – Anamosa** – The Rainbow Child Care Center is anticipated to close at the end of the 14/15 School year due to financial difficulties. The program manager, Anamosa Community Schools, is working with the community to consider alternate options to keeping the center open under different management.
- IX. **ECI Day on the Hill** - Save the date for March 5th, 2015.

Next Executive Committee Meeting:

Wednesday, February 11th, 2015, 8:00 a.m., The Skillet, Mt. Vernon