



Cedar/Jones County Early Childhood Iowa

*Executive Committee Meeting
Thursday, December 13th, 2012, 8:30 a.m.
Family Restaurant, Anamosa*

Present: Schelly Odeen, Jean Sullivan, Deb Schultz, and Sherri Hunt.

- I. **Review Monthly Financials** – Treasurer Deb Schultz reviewed monthly invoices and reconciled the bank statement.
- II. **Preschool Scholarship Programs Update** – The Jones County Preschool Scholarship program will be requesting an exception to policy to serve a Linn County child who resides part time with their parents in Olin and attends the Olin Consolidated Schools Preschool.
- III. **Child Care Resource Coordinator Update** – A letter dated 11/12/12 from the Jones County Agricultural Extension Council will be shared with the Board. This letter is in response to a meeting between Board representatives and Extension Council Representatives relating to a concern regarding the Child Care Resource Coordinator contract. No further action is being recommended at this time.
- IV. **Computer** – The cost to repair the current ECI computer is approximately \$200 and the computer is 3 ½ years old. Replacement cost is approximately \$1000.00.
- V. **Board Evaluation/Professional Development Plan** –Results of the Board Evaluation will be shared and discussed at this month’s Board meeting. A draft PD plan has also been started and the group will discuss areas of focus.
- VI. **ECI Directors’ Mtg. Update** – Sherri will provide the Board with an update from the last ECI Director’s State meeting in Des Moines.
- VII. **Mid-Year Program Reviews/Project Oversight Comm.** – Sherri will request that the Project Oversight Committee be convened in January to do mid-year program reviews. Committee members included Mike Owen, Annette Shipley, Jean Sullivan, Shelly Hilton-Cullum, and non-Board members Pat Recker and Renee Mente.
- VIII. **Policies/Procedures Comm. Update** – The PO committee met and began reviewing old Jones ECI policies and revamping and creating policies/procedures for the Cedar/Jones ECI Board. The goal of the committee is to have the process completed by the February Board meeting. By-Laws are also being reviewed.
- IX. **Crib Purchases** – Sherri received a request from the Jones CCNC for a purchase for a crib for a Jones home child care provider. She told the provider that Board approval would be necessary and that they were welcome to come to the next meeting to present their request.

Board Meeting: Thursday, December 20th, 2012, 8:30 a.m. Olin Consolidated School, Olin