



***Cedar/Jones
Early Childhood Iowa***

*Executive Committee Meeting
Tuesday, February 10th, 2015, 8:00 a.m.
The Skillet, Mt. Vernon*

Present: Kandice Behnke, Paul Frederiksen, Teri Jo Griebat, Deb Schultz, Jean Sullivan, and Sherri Hunt, ECI Director.

- I. Program Reviews/Mid-Year Reviews/Presentations –**
 - a. Annual Program Reviews will conclude by the end of this week. Board members are participating in the reviews.
 - b. The Project Oversight Committee met to review Program Performance Measures against targets more in-depth.
 - c. Two program presentations this month – Child Care Alliance Response Team (CART) – Sandra Busta, Grant Wood AEA and the Jones County Child Care Nurse Consultant – Jean Randolph, HACAP.

- II. LSI Update/Budget Amendment & Out-of-State Travel Request –**
 - a. Stephanie Snyder has resigned her position with LSI effective at the end of the month. Interim plans still need to be determined.
 - b. A budget amendment will be presented to the ECI Board for approval. This will include moving \$\$ from Cedar NPP HFA to Cedar PAT. This is a result of increased PAT training costs. A second budget amendment will be requested to decrease the LSI budget by \$10,000 due to anticipated carryover of \$20,000.
 - c. Out of state training requests further PAT training in Springfield, Missouri.
 - d. New Family Support Worker to start on February 16th for shared services in both Cedar and Jones counties.
 - e. Working with LSI on ICCAP grant funding through Prevent Child Abuse Iowa to provide additional funding for PAT programming.

- III. Preschool Scholarship Budget Amendments –** Board approval will be requested to shift the \$10,000 from the LSI Contract to provide additional Preschool Scholarships in both Cedar and Jones counties with first priority being children already on scholarship in Cedar county, followed by an 4 year olds on a waiting list, and then follow-up with three year olds on the waiting list.

- IV. Community Planning –**
 - a. The Committee also began making plans for the release of an RFP and setting a timeline for FY16 funding. It was agreed to send out a draft RFP for feedback from the Board. This RFP would be a generalized RFP to address all priorities and funding streams.
 - b. Plans are being made to host 2-4 community meetings in both counties to have discussions relating to the needs of young children, further allowing for a more detailed RFP outlining needs.

- V. **Board Evaluation from Members & Community** – Results will be shared and discussed. A draft Board Professional Development Plan will be presented to the Board for their input.
- VI. **D&O Liability Insurance** – Sherri is working to obtain a quote from Iowa Communities Assurance Pool. Farm Bureau in Anamosa is willing to renew our current policy at \$1,106 annually, down from previously which was \$1,344 annually. These two quotes will be reviewed at the February meeting for contract determination.
- VII. **Dolly Parton Imagination Library** – Jones County is now enrolled and plans are in place to enter children in the system. First round of books will be distributed in April.
- VIII. **LOE – Portfolio and Site Review** – Schedule has been set for February 19th, 2015. We will begin with a Board Meeting at regularly scheduled 8:30 a.m. start with LOE Review starting at 9:30 a.m. Community Partner meeting will be held at 11:00 a.m. Invitations have been sent out. Approximately 10 community partners have RSVP'd for attendance.
- IX. **ECI Day on the Hill** - Save the date for March 5th, 2015. Please let Sherri know if you are able and planning to attend.
- X. **Muscatine Public Health** – Christy Roby Williams has requested a time on the February agenda to introduce the 1st Five Site Coordinator for Cedar County, Jamie Walker, and to briefly explain the program.
- XI. **Merger Discussions with ECI Muscatine** – A meeting has been scheduled for Thursday, February 26th, 2015 at 4:00 p.m. to discuss possible merger options. Sherri will create document comparing areas and services available.

Next Executive Committee Meeting: March 11th, 2015, 8:00 a.m., Skillet, Mt. Vernon

Board Meeting: Thursday, February 19th, 2015, 8:30 a.m.

LOE Site Review: Thursday, February 19th, 2015, 9:30 a.m.