



## ***Cedar/Jones Early Childhood Iowa***

*Executive Committee Meeting  
Wednesday, April 12th, 2016, 8:00 a.m.  
The Skillet, Mt. Vernon*

**Attending:** Kandice Behnke, David Lorenzen, Jean Sullivan, Teri Jo Griebat, Secretary, and Deb Schultz, Treasurer, and Sherri Hunt, Director.

- I. Quality Improvement Initiative Presentation** – Cindy Heck from Child Care Resource & Referral will share processes and results of Child Care Provider Mini Grants.
- II. Board Membership and Officers** – Board is in need of a Vice-Chair and will discuss recruitment of new members.
- III. Book Drive** – Bags have been ordered. Books have been sorted and labeled. Once books are bag, distribution will begin. Sherri will purchase new books with remaining funds from end of the year Scholastic Book sale.
- IV. Update Community Plan** – Community Plan has been updated and will be reviewed. Plan be shared on a projector and final draft sent through email and put on website.
- V. Key Points from State ECI Board Meeting including ECI Strategic Plan** – Will be shared with the Board.
- VI. Update from State ECI Directors' Meeting** – Will be shared with the Board.
- VII. Review of Quarterly Program Reports** – 3<sup>rd</sup> Quarter Program and Financial Reports will be reviewed at the meeting.
- VIII. Review of Succession Plan** – No amendments were necessary; review only.
- IX. Review/Update of By-Laws** – No amendments were necessary; review only.
- X. Review of FY17 Funding Requests** – FY17 Funding Requests will be reviewed. Project Oversight Committee will meet to discuss proposals and make funding recommendation to the Board at May meeting.
- XI. Preschool Scholarships Program Standards** – Sherri will share updated status of all preschools meeting or working on quality standards. Board will review policy and discuss necessary exceptions.
- XII. Director Evaluation** – Input being gathered from Board members. Kandi will conduct evaluation prior to meeting. Highlight of evaluation will be discussed at meeting.

**Next Executive Committee Meeting:** Wednesday, May 11th, 2016, 8:00 a.m.,  
The Skillet in Mt. Vernon

**Board Meeting:** Thursday, April 21st, 2016, 8:30 a.m., Olin Consolidated School, Olin