



Cedar/Jones Early Childhood Iowa

*Executive Committee Meeting
Wednesday, May 7th, 2014, 8:00 a.m.
Jones County Community Services, Anamosa*

Present: Kandice Behnke, Paul Frederiksen, Teri Jo Griebat, Deb Schultz, Jean Sullivan, and Sherri Hunt, ECI Director.

- I. **Child Care Provider/Preschool Mini Grants** – Items ordered, received, and delivered. Child care providers seemed very appreciative.
- II. **Early Childhood Book Drive** – Sorting, labeling, and bagging about half way completed. Sherri hopes to have this process wrapped up by the end of the month and distribution began.
- III. **Early Brain and Child Development “Lunch and Learn”** – Seemed to be a great success. Approximately 40 individuals attended this event and positive response was received.
- IV. **Policies and Procedures** – Not much progress is currently being made. End of the year goal to review current policies and procedures and add a few new ones.
- V. **Project Oversight Committee** – Requests for funds have been received from all current contractors. Requests total approximately \$425,200 while approximate funds available are \$372,600. An additional \$18,300 has been requested for consideration of new programs/services.

Sherri has requested all programs let her know of any potential carryover from FY14. Allocations from FY15 have been received from the State ECI office and are status quo from FY14. It is anticipated that FY14 carryover will be considerably lower than FY13 carryover.

The Project Oversight Committee met and thorough read through and reviewed all requests. Another meeting is being planned to discussed financials and prepare a recommendation for funding for the May 15th Board Meeting.

- VI. **Preschool Scholarship Program** – The Preschool Committee met and discussed policies related to program/child participation in the State Child Care Assistance Program. A final decision will need to be made regarding Preschool policies for FY15 and the Preschool Scholarship applications can then be released prior to the end of the school year.
- VII. **Fiscal Agent** – The Anamosa Community Schools, acting as the ECI Fiscal Agent, is requesting an increase in their Fiscal Agent Fee from the current rate of \$1,000 annually to \$2,500 annually. The \$1,000 Fee was established in 1999 when ACS began the service and an increase has never been requested. ACS tells ECI that the \$2,500 fee is much more in line with the actual cost projected at over \$2,800 plus postage.

Sherry and Kandice met with ACS and Jones County to discuss Fiscal Agent services and to also discuss the possibility of merging services of both the Fiscal Agent and the Employer of Record. No conclusion has been made.

- VIII. Coordinated Intake** – A new initiative in Iowa, the Iowa Family Support Network, will serve as the central and single point of contact for families utilizing a statewide resource and referral system. LSI will be required for FY15 to participate in this Network so families have another means of knowing what services are offered in the Cedar/Jones ECI area.
- IX. Membership Terms** – Recruitment of a male Board member is necessary.
- X. Director's Evaluation** – The FY14 Director's Evaluation has been completed and a report will be presented at this month's Board meeting by the Kandice. Plans will now turn to a FY15 Director's Professional Development Plan and a FY15 Director Proposal.
- XI. Board Officer Elections** – New Board officers will need to be established for FY15. Discussion will occur at this month's Board meeting.

Board Meeting: Thursday, May 15th 2014, 8:30 a.m. Olin Consolidated School, Olin

Next Executive Committee Meeting: Wednesday, June 4th, 2014, 8:00 a.m.
The Skillet, Mt. Vernon