



## *Cedar/Jones County Early Childhood Iowa*

*Executive Committee Meeting  
Friday, May 9th, 2013, 8:30 a.m.  
Hale Tap, Hale*

**Present:** Schelly Odeen, Jean Sullivan, and Sherri Hunt.

- I. Membership** – Orientation for Teri Jo Griebat has been completed. Applications have been received Kelly Banowetz of Anamosa and Dennis Boedeker of Lowden. This will bring Board membership to a total of 15 with the anticipation of loss of four members June 30th, 2013. All required areas are represented.
- II. FY14 Funding Plans** –Financials requests have been received for FY14 and the Project Oversight Committee has met to begin to review the proposals. Individual committee members and Sherri are talking with programs to get questions answered. The committee has asked Sherri to send out a short survey to child care providers to get a better understanding of utilization of contracted programs by the child care providers. The committee will meet one more time before the Board meeting to make a recommendation for FY14 to the Board. FY13 financials will be reviewed at the meeting with projected carryover and anticipated FY14 funding.
- III. Director Evaluation/FY14 Proposal** -- The review form for the Director Evaluation has been sent to Board members requesting feedback and feedback should be submitted to Jean Sullivan, Board Chairperson. Jean will conduct the Director Evaluation with Sherri and a high level response will be shared with the Board. A FY14 financial proposal for the cost of the Director will also be presented to the Board.
- IV. Cribs** – Sherri has been contacting child care providers regarding interested in the cribs from Love is a Hug. She has also talked with CCR&R and DHS to gain insight on possible distribution processes. An application is being developed and will be shared with Registered Home Providers showing interest. Priority will be given to providers participating in QRS, Child Net certified providers, and providers working with the Child Care Consultant from CCR&R.
- V. Officers** – Board officer elections are to be held in May and commence July 1<sup>st</sup>, 2013.
- VI. Employer of Record Agreement** – A draft agreement will be shared with the Board for approval and then taken to the Jones County Board of Supervisors for renewal.
- VII. Fiscal Agent Agreement** – A draft agreement will be shared with the Board for approval and then taken the Anamosa Community School District for renewal.
- VIII. Policies and Procedures** – The Policy and Procedure Committee has continued work on Board policies and a draft will be shared with the Board with the goal of full approval at the June Board meeting.

- IX. By-Laws Update** – By-Laws have been reviewed and updated by the Policy and Procedure Committee. A draft update will be presented to the Board with the goal of full Board approval at the June Board meeting.
- X. Program Audits** – Results from contracted Program audits will be reviewed at the Board meeting. Initial review shows no concerns noted.

***Board Meeting:*** Thursday, May 16th, 2013, 8:30 a.m. Olin Consolidated School, Olin