



Cedar/Jones County Early Childhood Iowa

*Executive Committee Meeting
Monday, June 17th, 2013, 1:00 p.m.
Hale Tap, Hale*

Present: Schelly Odeen, Deb Schultz, Jean Sullivan, and Sherri Hunt.

- I. Membership** – Orientation for Kelly Banowetz of Anamosa has been completed and orientation for Dennis Boedeker of Lowden is June 18th, 2013. This will bring Board membership to a total of 15 with the anticipation of loss of four members June 30th, 2013. All required areas are represented. We will acknowledge leaving Board members at this month's meeting.
- II. FY13 Financials/Cost Allocations** – Sherri has been working through the specifics regarding cost allocations. An overview will be presented at the Board meeting and details will be reviewed with the Fiscal Agent and Treasurer.
- III. CCNC Budget Amendment Request** – HACAP, contractor for the Jones County CCNC, is requesting a FY13 budget amendment moving funds into the Salary and Benefit line item thus reducing training and travel budget expenses.
- IV. FY14 Funding Plans** – A FY14 Budget will be presented to the Board for approval at this month's meeting. This will include allocations for all currently funded programs. Funding decisions will need to be made regarding the 5 new proposals that were received.
- V. Director FY14 Proposal/Professional Development Plan** – A FY14 financial proposal for the cost of the Director will be presented to the Board as well as a Director Professional Development.
- VI. Updating ECI Community Plan** – The Cedar/Jones ECI Community Plan will be reviewed and updates presented and discussed.
- VII. Conflict of Interest Statements/Membership Responsibilities** – Will be reviewed with members and members asked to sign off agreeing to policy.
- VIII. Cribs** – Applications have been received and cribs will be distributed.
- IX. Officers** – Board officer elections were postponed at the May meeting until the June meeting and positions commence July 1st, 2013. Paul Frederiksen has offered to be the Vice-Chair, Deb Schultz or Larry Hanon, Treasurer, Jean Sullivan or Kandice Behnke, Chair, and Teri Jo Griebat, Secretary. Trying to keep a balance between Cedar and Jones counties.
- X. By-Laws Update** – By-Laws have been reviewed and updated by the Policy and Procedure Committee. A final draft update will be presented to the Board for Board approval.

- XI. FY14 Meeting Calendar** – An FY14 ECI meeting calendar will be presented at the meeting for Board approval. A July retreat is not being recommended at this time.
- XII. Succession Plan** – A succession plan will be presented to the Board for approval. This plans documents important information to be utilized in the the loss of the ECI Director.

Board Meeting: Thursday, June 20th, 2013, 8:30 a.m. Olin Consolidated School, Olin