



## *Cedar/Jones County Early Childhood Iowa*

*Executive Committee Meeting  
Friday, August 9th, 2013, 8:00 a.m.  
Skillet, Mt. Vernon*

**Present:** Kandice Behnke, Paul Frederiksen, Teri Jo Griebat, Jean Sullivan, and Sherri Hunt.

- I. **FY13 Financials** – Year End FY13 Financials will be presented for approval, complete with cost allocation adjustment, and a sign off from the Fiscal Agent. No federal funds were remaining and approximately \$33,000 in State Funds will be carried over in FY14.

On August 22<sup>nd</sup> and 23<sup>rd</sup>, our Agreed Upon Procedures review will occur as part of the Anamosa Community School audit. No timeline on results.

- II. **FY13 Annual Report** – A FY13 Annual Report will be presented for Board approval. Submittal date to the State ECI office is September 15<sup>th</sup>, 2013.
- III. **FY14 Financials/Budget** – An amended FY14 Budget will be presented to the Board for approval at this month's meeting.
- IV. **Child Care Provider/Preschool Mini Grants** – Committee will need to be convened to establish process/guidelines for distributing mini grants. Jones County Agricultural Extension has agreed to oversee. \$10,000 was allocated to this process. Need to decide if this includes the Adm. fee to manage the program. Cost could be up to \$1000 additional.
- V. **Jones County Preschool Scholarships** – 80% budget spent without including three year olds. The Board will need to discuss and provide guidance for prioritizing and moving forward. Preschool scholarship reimbursement rates were increased \$5 per category for reimbursement in both Cedar and Jones counties.
- VI. **Program Updates** – Sherri reported that she has spent much time on fine tuning, preparing, and distributing contracts, updating quarterly program reports, completing Monitoring and Review documents on all programs, closing FY13 files. She also participated in a Health Fair held on behalf of Cedar County Public Health and has begun annual visits to Child Care Centers and Preschools.

**Board Meeting:** Thursday, August 15th, 2013, 8:30 a.m. Olin Consolidated School, Olin